

CHURCH OF GOD OF PROPHECY ARTIFICIAL INTELLIGENCE (AI) POLICY FOR THE INTERNATIONAL OFFICES

The Church of God of Prophecy International Offices recognizes that new technologies, including Artificial Intelligence (AI), are rapidly transforming the way we communicate, create, organize, and collaborate. As stewards of God’s mission and message, we embrace these tools as potential aids to ministry while affirming our responsibility to use them wisely, ethically, and spiritually.

I) Scope and Definitions

This policy outlines the appropriate and responsible use of AI, establishes standards for protecting data and confidentiality, and provides guidance for its use in theological and ministry-related contexts. It applies to all employees, contractors, volunteers, and ministry partners of the Church of God of Prophecy International Offices.

Artificial Intelligence (AI) refers to computer systems that perform tasks which typically require human intelligence, including content generation, analysis, translation, and communication. Generative AI refers to systems that create text, images, sounds, or other media based on prompts or training data.

II) Theological, Doctrinal, and Spiritual Content

As a Spirit-led movement, we affirm that inspiration, revelation, and divine truth come from God alone. While AI can help organize thoughts, suggest outlines, and even refine language, it cannot replace prayer, discernment, or the guidance of the Holy Spirit. When used in ministry, AI must serve, not replace, the Spirit’s influence.

- AI tools may assist with formatting, brainstorming, or stylistic editing, but should not be relied upon for theology, doctrine, or interpretation of Scripture.
- All sermons, Bible studies, and training materials must be developed in prayer, scriptural study, and alignment with the doctrine of the Church of God of Prophecy.
- AI-generated content should never be presented as divinely inspired or spiritually authoritative.
- In all ministry work, the final word and witness must come from the Holy Spirit speaking through God’s people.

III) Appropriate Uses of AI

AI tools can help us work more efficiently, communicate more clearly, and reach others more effectively. When used thoughtfully, these AI tools can support the Church’s mission by helping staff develop materials, summarize research, create media, or brainstorm creative ideas. AI tools may be used to enhance productivity and creativity when properly supervised. Acceptable uses include, **but are not limited to:**

- Drafting communications, reports, and correspondence for later human review and approval
- Assisting with translation, transcription, and language accessibility of internal correspondence

- Summarizing documents, meeting notes, or research material
- Generating ideas for marketing, education, or administrative tasks
- Creating social media captions, posts, and email newsletters for ministry engagement (to be reviewed and/or proofread before posting)
- Assisting in the preparation of event materials, such as flyers, programs, and presentations
- Analyzing feedback from surveys
- Assisting with captioning and audio transcription
- Brainstorming names, taglines, or themes for ministry campaigns, conferences, or publications
- Assisting with script writing for videos, podcasts, or livestream productions
- Helping with newsletters, announcements, and media releases
- Providing suggestions for clarity, tone, and inclusivity in ministry materials

IV) Protection of Confidential and Sensitive Information

As servants of the Church, we sometimes handle information that is personal, financial, and sacred. Protecting this information is both a professional responsibility and a moral duty. Because many AI systems store or learn from the data they receive, we must take every precaution to ensure that nothing private, sensitive, or confidential is shared with unapproved tools.

- Never input confidential, personal, financial, or proprietary information into AI tools.
- Avoid uploading internal documents, unpublished materials, or identifiable constituent data to AI systems.
- Only use approved, secure AI platforms vetted by the International Offices Information Technology Services (ITS) department. A list of fully approved platforms is provided by ITS and models may be reviewed for approval upon request.
- Remember that data entered into public AI tools may be stored, reviewed, or used to train external models.

Violations of data protection standards will be handled in accordance with the International Offices' confidentiality and data security policies.

V) Use of Free vs. Purchased AI Services

Not all AI platforms are created equally. Many free or public tools offer convenience but collect and retain user data in ways that may compromise confidentiality. To ensure the security of our information, preference should be given to approved or licensed AI services that meet organizational privacy standards.

- Free or public AI tools (i.e., free versions of ChatGPT, DeepSeek, Gemini, or Copilot) should be used with great caution and only for general, non-confidential purposes.
- Licensed or enterprise AI tools should be used when available, as they offer enhanced data protection and privacy controls.
- Always verify with the International Offices Information Technology Services department that an AI tool has been approved for official use before inputting any organizational data.

VI) Citations and Disclaimers

Integrity in communication is one of the hallmarks of Christian leadership. When AI contributes to a written work, it is essential that readers understand what part was generated or assisted by technology and that sources are verified. Transparency ensures trust and honors both ethical and academic standards.

- When AI assistance contributes to a published or shared work, such as reports, articles, or educational materials, acknowledge its use where appropriate (“AI-assisted draft reviewed and edited by [author name]”).
- Verify and cite all factual information generated through AI before publication.
- AI outputs should never be presented as authoritative without human verification or proper citation.
- In research, educational, or public-facing materials, users should clearly note any AI-generated contributions in footnotes, disclaimers, or acknowledgments.
- As a general guideline when using AI, it should be treated as an author and cited with similar care.
- Examples of proper attribution using Turabian, APA (7th ed.), and MLA (9th ed.) citation formats are provided in the appendix.

VII) Translation and Language Integrity

Language is central to our mission as a worldwide movement. While AI can assist with translation, it cannot replace the spiritual, cultural, and contextual discernment of a human translator. Machine translation often fails to capture theological nuance, idiomatic meaning, and the tone appropriate for ministry communication.

Additionally, accurate translation is a theological responsibility as much as a linguistic one. Each language carries expressions of faith shaped by culture, and human translators ensure that meaning remains faithful to Scripture, doctrine, and the Church’s global voice. Therefore, all public-facing translations must reflect the accuracy, reverence, and unity of voice that characterize the Church of God of Prophecy worldwide.

- AI translation tools (such as Google Translate, DeepL, or ChatGPT) are useful for preliminary understanding of correspondence, but not for publication or external distribution.
- All translated materials intended for public release—including printed documents, digital content, social media posts, reports, or promotional materials—must be reviewed and approved by an authorized human editor assigned or approved by the World Language Department. World Language-approved editors are those who have sufficiently passed a standard assessment administered by the World Language Office.
- The World Language Department is the final authority for all translation standards, style, terminology, and theological accuracy in the Church’s official communications.
- Departments, committees, and ministry teams are expected to coordinate translation needs through the World Language Department in advance of any deadlines to ensure proper review time.
- Any content published or shared without this review process may be retracted or revised to maintain consistency, credibility, and doctrinal integrity.

The use of AI for translation should be seen as a supplemental tool, never a substitute for the wisdom, cultural understanding, and spiritual discernment of human translators.

VIII) AI Use in Audio, Graphics, Visual Media, and Video Production

AI has introduced powerful new tools for creating graphics, audio, images, animations, and video content. These tools can greatly support our work in ministry, communications, and storytelling when used with skill and oversight. As with all creative expressions of the Church, AI-generated visual media must reflect excellence, truthfulness, dignity, and the character of Christ.

Spiritual and Ethical Foundations

- All visual communication produced for the Church must honor Christ and reflect the values of the Church of God of Prophecy. AI may assist in creation, but the spiritual message, creative intention, and final responsibility remain with human creators guided by the Holy Spirit.
- AI-generated graphics or video must never portray theological concepts, biblical/historical events, or spiritual experiences in a way that could mislead, distort doctrine, or imply divine inspiration.

General Good Practices for AI-Generated Visuals

- All AI-generated graphics, images, and video content must be reviewed, edited, and approved by a qualified human designer, editor, or ministry leader before publication.
- Users must ensure that visuals generated by AI align with established branding, style, theological guidance, and communication standards of the Church found in the official Church of God of Prophecy Branding Guidelines.
- No AI-generated content should include false or misleading depictions.

Accuracy, Representation, and Human Dignity

- AI-generated depictions of people must reflect human dignity, cultural sensitivity, and accuracy. Generative tools can unintentionally create biased, stereotypical, or inappropriate images, and therefore require careful review.
- When creating audio or visual representations of real individuals (such as staff, ministers, or congregants), users must obtain permission before generating or publishing AI-modified likenesses.
- AI should not be used to create images of organizational leaders, historical/fictional events involving real people, or synthetic video (“deepfake” content), without consent and proper acknowledgement.

Copyright, Licensing, and Asset Integrity

- Many AI image and video tools may generate content influenced by copyrighted material. Users must ensure that images and video created through AI do not infringe on intellectual property or replicate recognizable copyrighted works.
- When stock images, licensed assets, or purchased templates are required, those should be preferred over generative tools to ensure compliance with copyright laws and brand consistency.
- AI-generated content should only be produced through tools approved by the International Offices Information Technology Services department.

Transparency and Integrity in Visual Media

- If AI significantly contributed to producing a graphic or video used in an official communication, ministries are encouraged to acknowledge this contribution internally for transparency and accountability.
- In public-facing materials where appropriate, an attribution may be included (such as “Visual concept developed with assistance from an AI tool and finalized by Church of God of Prophecy staff,” “This video contains AI-generated footage,” or “Some visuals in this video were created using artificial intelligence.”)

Final Authority and Review

- As with written content, visual media created through AI does not carry spiritual authority and must never be portrayed as inspired or revelatory.
- Human creators remain the final stewards of artistic integrity, biblical alignment, and spiritual responsibility for all visual communication produced in the name of the Church.

IX) Review and Accountability

Good stewardship requires oversight. To ensure that AI is used consistently with our values and policies, each department is responsible for monitoring its use, reporting concerns, and maintaining accountability. Technology should strengthen our witness, not compromise it.

It should also be noted that AI systems can reflect the biases of their data or generate factually incorrect or culturally insensitive content. Users are responsible for verifying all information before publication and ensuring that no AI-generated material misrepresents Scripture, doctrine, or Church policy.

- Each ministry leader or department manager is responsible for ensuring compliance within their area of oversight.
- Questions about approved tools, ethical concerns, or proper usage should be directed to the Division of Global Communications.
- This policy will be reviewed annually or when appropriate as technology evolves to ensure continued relevance and effectiveness.

X) Summary

The International Offices of the Church of God of Prophecy embraces innovation while holding fast to the unchanging truth of God's Word. Artificial Intelligence, when used with discernment, can expand our capacity to serve. Yet, we remain deeply aware that our power and inspiration come from the Spirit of God working through His people. In every use of AI, let us ensure that technology serves our mission but never defines it.

This content was developed with the assistance of an artificial intelligence tool and has been reviewed, edited, and approved by human authors under the guidance of the Church of God of Prophecy International Offices.

APPENDIX A: EXAMPLES OF CITING AI TOOLS

Turabian (Chicago Manual of Style for Students and Researchers)

Turabian follows the *Chicago Manual of Style (CMOS)* 17th edition and recommends treating AI as personal communication or software that lacks a human author.

Footnote Example:

1. OpenAI, *ChatGPT*, response to “Summarize the Parable of the Lost Sheep,” March 10, 2025, <https://chat.openai.com>.

Bibliography Example:

OpenAI. *ChatGPT*. Response to “Summarize the Parable of the Lost Sheep.” March 10, 2025. <https://chat.openai.com>.

(Note: Turabian generally does not require AI-generated text to appear in the bibliography unless it is critical to the argument.)

APA (7th Edition)

APA classifies AI tools as *non-recoverable sources* (since responses cannot be retrieved by others) and recommends citing them as personal communications.

In-Text Citation Example:

(ChatGPT, personal communication, March 10, 2025)

Narrative Example:

According to ChatGPT (personal communication, March 10, 2025), the Parable of the Lost Sheep emphasizes God’s pursuit of the lost.

Reference List:

APA instructs that personal communications are *not included* in the reference list because they cannot be retrieved. However, if the output is accessible (i.e., through a link or published dataset), the citation may appear as:

OpenAI. (2025, March 10). *ChatGPT* [Large language model]. <https://chat.openai.com>

MLA (9th Edition)

MLA recommends treating AI-generated text as a **source without a human author** and credits both the tool and the prompt creator.

In-Text Citation Example:

(“Response to ‘Summarize the Parable of the Lost Sheep’”)

Works Cited Entry:

“Response to ‘Summarize the Parable of the Lost Sheep.’” *ChatGPT*, 10 Mar. 2025, <https://chat.openai.com/>. OpenAI.

Optional Acknowledgment (Recommended for Transparency):

The author used OpenAI’s *ChatGPT* on March 10, 2025, to generate an initial draft of this section, which was then edited for accuracy and theological integrity.

AI Use Disclaimer for Church Publications

When AI assistance is used in official reports, articles, or communications, the following statement is recommended:

“This content was developed with the assistance of an artificial intelligence tool and has been reviewed, edited, and approved by human authors under the guidance of the Church of God of Prophecy International Offices.”